



U.S. DEPARTMENT OF JUSTICE  
FEDERAL CORRECTIONAL INSTITUTION  
ESTILL, SOUTH CAROLINA 29918

NUMBER: EST 5267.06C  
DATE: MAY 1, 2002  
SUBJECT: VISITING REGULATIONS

## INSTITUTION SUPPLEMENT

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1. **PURPOSE:** The purpose of this Institutional Supplement is to afford offenders housed at the Federal Correctional Institution (FCI) and the Satellite Camp (SCP) in Estill, South Carolina, the privilege of having visitors of their choice within specific guidelines in order to enhance inmate morale and to maintain relationships with their family or others in the community.
2. **DIRECTIVES AFFECTED:**
  - A. **Directives Referenced:** Program Statements 5267.06, Visiting Regulations, dated May 17, 1999; 7331.03, Pre-Trial Inmates, dated November 22, 1994; 5270.07, Discipline and Special Housing Units, dated December 29, 1987; 1315.06, Legal Activities, Inmate, dated June 13, 1994; 5100.06, Security Designation & Custody Classification System, dated June 7, 1996; and 2000.02, Accounting Management Manual, dated October 15, 1986
  - B. **Directives Rescinded:** Institution Supplement EST 5267.06A, Visiting Regulations, dated September 1, 2000.
3. **STANDARDS REFERENCED:** ACA Standards 3<sup>rd</sup> Edition: 3-4440, 3-4441, 3-4442, 3-4443, 3-4445, 3-4446
4. **PUBLIC RELATIONS:** Public relations is the responsibility of all employees. Staff assigned to the posts which routinely greet the public are in the position of enhancing the institution's image through courteous, efficient professionalism in the performance of their duties. Every employee assigned must keep in mind his or her appearance, conversation, behavior, tone of voice, and general attitude toward individuals and groups. Public opinion is generally formed by the first impression made.

The employee must always be discreet, well mannered, and tactful. Common courtesy requires staff to be respectful even in the most adverse conditions.

5. **DESCRIPTION OF PROCEDURES:**

A. **Preparation of the Visiting List:**

- (1) Upon admission to FCI/SCP Estill, each inmate will be given a Visitor Information Sheet to be completed with pertinent information and returned to the unit counselor for final approval. The inmate will be required to forward the Visiting Regulations and the Visitor Information Sheet to the proposed visitors. The Visitor Authorization Sheet with signature must be returned to the unit counselor by the proposed visitor prior to any further action concerning the visit. Upon receipt of the completed authorization form, the unit counselor will initiate a National Crime Information Center (NCIC) inquiry. The Associate Warden of Programs will be the approving or denying authority at the FCI and the camp administrator will be the approving or denying authority at the SCP for any immediate family members who fail to clear the NCIC check. All NCIC inquiries will be retained in the FOI section of the inmate's central file, with the visitor's information sheet.
- (2) After the appropriate investigation, the unit counselor will enter the required information into the Visiting Program on the LAN System. The unit team members will be the only ones authorized to place a visitor on an inmate's approved visiting list. A hard copy of the visiting list will be placed in the inmate's central file and in the Visiting Room. The unit counselor will notify the inmate of those visitors who have been approved. It is the inmate's responsibility to notify a visitor of their approval or disapproval to visit and is expected to provide the approved visitor with a copy of the visiting guidelines and directions to and from the institution. Normally, a maximum of twenty (20) visitors will be authorized on the inmate's visiting list.

The unit counselor will forward the Visitor Information Sheet with a signed release authorization form at government expense for any inmate found to be indigent, according to the program statement referencing the Accounting Management Manual.

Unless unusual circumstances exist, the requirement to re-approve the visitors already identified on the inmate's visiting list is no longer required for inmates transferring from one institution to another. However, if an NCIC is not attached a new NCIC will be processed.

Visiting Regulations have been incorporated in the Admission and Orientation Handbook. This handbook is provided to all inmates entering the facility.

- (3) The unit counselor will periodically review the visiting list to ensure its accuracy. The list may be amended by the inmate's submission of an Inmate Request to Staff Member form to his unit team indicating the desired change.

When an inmate requests a visitor be removed from his approved visitor list, he must wait for a period of one year before requesting the person be added back on his list.

Due to the time and administrative expense incidental to arranging and supervising visits, the unit team will provide coverage unless there is not sufficient staff available, then correctional services will provide staff for coverage.

The need for maintaining other institutional activities without unnecessary or extended interference is essential in maintaining the security of the institution.

**B. Regular Visitors:**

- (1) Members of the Immediate Family: These include mother, father, step parents, foster parents, brothers, sisters, spouse, and children have 30 days to submit the completed Visitor Information Sheet, Information Questionnaire, and Release Form. Individuals who have, through marriage or other legal activity, acquired different last names will be allowed to visit after submitting documentation to the inmate's unit team prior to the initial visit. The documentation must verify the visitor's status as immediate family.

The word "spouse" includes a common-law relationship previously established in a state honoring such a relationship. An inmate who has provided the name of a common-law relation must forward verification documentation to his unit team for their use. This may include, but is not limited to, joint leases or contracts; joint banking accounts; or utility bills with both parties named.

The inmate's unit team will review the material and place the common-law relation on the visiting list once the relationship is verified.

- (2) Other Visitors: A completed Information Questionnaire and Release Form will be required prior to consideration for approval. Visiting privileges will be extended to friends and associates having established a relationship prior to confinement.
- (A) Consular Visitors: Whenever it has been determined that an inmate is a citizen of a foreign country, the Warden shall permit the consular representative of that country to visit on matters of legitimate business. The Warden may not withhold even though the inmate is in disciplinary status.
- (B) Visits from Representative of Community Groups: The Warden may approve as regular visitors, for one or more inmates, representatives from from community groups such as civic and religious organizations for the kind of service are confirmed by staff. The Warden may waive the requirement for the existence of an established relationship prior to confinement for visitors.

As distinguished from representatives of community groups, past or present participants in volunteer and citizen involvement program ordinarily may not be added to an inmate's visiting list without the Regional Director's approval. Such approval is ordinarily not granted.

- (3) Business Visitors: The case manager will be responsible for verifying any potential visitor as a former business associate of the inmate, meeting the criteria outlined in BOP policy. The Warden will then approve/disapprove the visit and the unit manager will enter the appropriate documentation in the inmate's central file.
- C. Special Visits: Inmates must submit a special visit request to their unit team at least three days in advance of the visiting date. All visitors not on the approved list must have an NCIC check completed and be approved by the unit manager prior to visiting. Upon approval, the unit manager will notify, in writing, the operations lieutenant, information receptionist, and the Visiting Room officer of the special visit. The unit team will also enter the information into the Visiting Program on the LAN System. This information must be entered prior to the visitor's being allowed entrance into the institution. If this information is not entered, then unit staff will be contacted concerning the visit and will take the appropriate action to either allow the visitor to enter or deny the visit.

D. **Attorney Visits:** Staff may not subject visits between an attorney and an inmate to auditory supervision. To the extent practicable, attorney visits, for both pretrial and sentenced inmates, are to take place in a private conference room. Where such a room is not available, the attorney visit may occur in a regular visiting room, provided the inmate and the inmate's attorney have a degree of separation from other visitors. It is important that the inmate/attorney visit be afforded a private meeting area. On occasion, a situation may arise when private conference rooms are in use, and the attorney does not wish to meet in a regular visiting room. When this occurs, the attorney is to be offered the opportunity to reschedule the visit when a more private area is available.

E. **Clergy Visits:** Clergy visits to inmates are approved through the Religious Services Department. Clergy visits will be verified by the chaplain, and the visits will be approved for certain days during regular hours in the Visiting Room. A chaplain will issue an authorization memo for each visit.

A copy of this memorandum will be provided to the Lieutenants' Office, Front Entrance, and the Visiting Room officer. When the Clergy arrives, he or she will be checked in as expeditiously as possible, utilizing the same procedures used for attorneys. The front entrance staff member will be responsible for entering the visitor's information into the Visiting Program.

F. **Professional Visits:** Representatives of Law Enforcement Agencies and various U.S. Attorney Offices will receive priority when processing. Representatives are to call and schedule their visits by contacting the SIS office. Every effort should be made to schedule the visit during normal visiting hours. Requests should be called in at least twenty-four (24) hours prior to the proposed visit. If approved, SIS staff will prepare a memorandum authorizing the visit and distribute copies to the Lieutenants' Office, Front Entrance, and Visiting Room. If the visit is scheduled during non-visiting hours, the SIS office will provide supervision for the visit. The Front Entrance staff member will be responsible for entering the visitor's information into the Visiting Program.

The unit teams will be responsible for scheduling, completing documentation, and supervising inmate legal visits and official visits from representatives from U. S. Parole and Probation.

G. **Visits to Offenders not in a Regular Population Setting:**

- (1) Admission and Holdover Status: Visits occurring after the initial 72-hour intake period will be limited to immediate family for holdovers and new commitments, pending verification of proposed visitors.

Inmates transferred from other federal facilities will maintain their approved visiting lists unless circumstances warrant a change. All visitors will be rechecked through NCIC when necessary.

- (2) Hospital Patients: Visits for inmates hospitalized in the community will be determined by the captain and the Associate Warden of Programs after consultation with the respective unit manager and the hospital administrator, with final approval of the Warden. If a visit is approved, it will be limited to immediate family only. All visits will be subject to the general visiting policy of the hospital. An approved visiting list will be forwarded to the hospital officer (s).

- (3) Special Housing Unit: The operations lieutenant will be notified when an inmate in the Special Housing Unit has visitors. Each case will be individually handled. During the visit, inmates in Special Housing status will be under constant supervision of the Visiting Room officer and will be seated at the designated area.

- H. Number of Visitors: Only those visitors documented on the approved visiting list will be authorized to visit as previously described. Inmates housed in the FCI will be limited to four (4) adult visitors at one time. Children under sixteen (16) are not limited. If overcrowded conditions occur, it may become necessary to terminate social visits. This will be done, ordinarily, in the order of the visitors' arrival in the Visiting Room and after a visit of two (2) hours has been allowed. Exceptions will be made for visitors who have traveled long distances and who do not visit frequently. Only the staff duty officer has the authority to terminate a visit, unless he or she is not on institution grounds; in which case it would be the operations lieutenant's responsibility. It will be the responsibility of the Front Entrance officer to complete the appropriate denial form (Attachment A).

The unit manager is the only approving authority for an inmate to have more than four (4) adult visitors at one time. The inmate must have the unit managers approval within 72 hours prior to the visit.

- I. **Social Visiting Hours:** The following schedule will be utilized for inmates with social visits:

Friday	5:00 p.m. to 8:00 p.m.
Saturday	8:00 a.m. to 3:00 p.m.
Sunday	8:00 a.m. to 3:00 p.m.
Holidays	8:00 a.m. to 3:00 p.m.

Social visitors will not be processed before 5:00 p.m. on Fridays or 8:00 a.m. Saturdays, Sundays, and holidays. Visitors will not be processed after 7:30 p.m. on Fridays or 2:00 p.m. Saturdays, Sundays, and holidays.

- (1) The visiting room will be monitored. Once the capacity of the visiting room has been reached, visits will be terminated to allow additional visitors into the institution.

In addition to the above procedures, consideration will be given for allowing inmates who are related (e.g., brothers, father/sons) to visit simultaneously with one visitor if they are at the same facility. Prior to the visit occurring, approval must be obtained from the unit manager and the Associate Warden of Programs at the FCI and the unit manager and camp administrator at the SCP. This will be documented in memorandum form, and a copy will be given to the visiting room officers to be maintained in their area.

A visitor will not be allowed to be on more than one inmate's visiting lists unless they are immediate family members of both inmates.

- J. **New Commitments:** During the first 72 hours, newly committed inmates will not be allowed social visits until completion of an investigation of proposed visitors.

- K. **Visitors Entering the Institution:**

- (1) Staff must be able to verify the identity of visitors prior to admission into the institution. All visitors, with the exception of children under sixteen years, must display photo identification before being permitted into the institution.
- (2) Staff may require a visitor to submit to a personal search, including any items of personal property, as a condition of allowing or continuing a visit. Items of personal property may be required to be returned to the visitor's vehicle or, if at the FCI, placed in a secured visitor's locker. If for any reason a visitor is denied entrance to the facility, Attachment A will be completed and forwarded per distribution noted on the form.
- (3) Professional Visits: These visitors will be required to sign the official visitor's log book upon arrival and departure. In addition, professional visitors, except Federal Law Enforcement Personnel, will be required to complete a Notification to Visitor form.
- (4) Social Visitors: These visitors will be required to complete a Notification to Visitor form upon arrival. These forms will be maintained for a period of one (1) year. The visitors will sign in on the inmate visitor's log book and sign out when they conclude the visit.
- (5) Only the following articles are authorized to be carried into the institution by visitors:
  - (a) Small clear change purse
  - (b) Money to be used for refreshments, no more than \$25.00 (nothing larger than \$5.00 denominations)
  - (c) Identification papers, (i.e., photo identification)
  - (d) Essential medication (will be limited to the amount needed during the visiting period and controlled by the Visiting Room Officer)

The following items will be permitted when infants are visiting:

- (a) Five (5) diapers
- (b) Baby wipes
- (c) One change of infant clothing
- (d) Three (3) premixed baby bottles with contents
- (e) Three (3) small jars of baby food
- (f) One (1) receiving blanket

All items will be subject to search by the Visiting Room officer.



- (6) Visitors will be expected to wear clothing which is within the bounds of good taste. Skirts must extend below the knees to be allowed into the Visiting Room. Only the staff duty officer has the authority to deny a visitor entry into the institution because of his/her attire. In the absence of the staff duty officer, the operations lieutenant will be assigned this authority.

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**CLOTHING NOT AUTHORIZED FOR VISITING:**

This list applies to all visitors who have the physical attributes of an adult (to be determined by the staff duty officer).

Spandex type tops or bottoms  
Sweat pants (cotton type and wind pants)  
Backless, sleeveless, braless, halter tops, bare midriffs, bathing suits  
Shorts of any type (children under the age of 10 may wear shorts)  
Khaki type/colored button down shirts, trousers similar to inmate issued clothing (FCI Visiting Room)  
Green colored clothing similar to inmate issued clothing (Camp Visiting Room)  
Camouflage, combat military type clothing  
Inappropriate logos, quotes, lettering on clothing that is offensive  
Hats, hair wraps, or scarves with the exception of the "Hijab"

- (7) Inmates may carry the following items into the Visiting Room area:

- (a) One comb
- (b) One handkerchief
- (c) One wedding band (no stone)
- (d) One religious medallion (with chain)
- (e) Legal materials (legal visits only)
- (f) Prescription eyeglasses

All items taken into the Visiting Room will be inventoried, and the same items, must leave the Visiting Room with the inmate. All inmates exiting the visiting area will submit to visual strip searches.

Random visual strip searches will be conducted on inmates departing the SCP Visiting Room. Inmates will not be permitted to carry out any items other than those they brought into the Visiting Room.

- (8) With prior unit team approval, inmates will be allowed to bring legal material into the Visiting Room for legal visits. This material will be inspected by the Visiting Room officer for contraband. The contents of legal material will not be read. In no instance will the Visiting Room

officer accept articles or gifts of any kind for an inmate, except packages which have prior approval by the Warden.

- (9) Loitering in the parking lot or on institution grounds is not permitted by visitors.
- (10) Large vehicles (e.g., campers, mobile recreational vehicles, tractor trailers) will not be allowed to be left on institution grounds overnight. For institution purposes, these vehicles will be parked in the area of the parking lot farthest away from the Administration Building.

- L. **Supervision of Visits:** It is the responsibility of the inmate to ensure all visits are conducted in a quiet, orderly, and dignified manner. A visit not conducted in an appropriate manner may be terminated by the staff duty officer. In the absence of the staff duty officer, the Operations Lieutenant will have this authority.

The Visiting Room officer will be aware of all articles passed between the inmate and the visitor. If there is any reasonable basis to suspect that materials are being passed which constitute a violation of the law or regulations, the officer may examine the item. The staff duty officer will be consulted in questionable cases. In the absence of the staff duty officer, the operations lieutenant will have this authority.

- M. **Visiting Attire (Inmate):** Inmates entering the visiting area will be dressed in institution clothing. All inmates will be required to have shirt tails tucked in and belts used. Inmates will wear the Institutional issued work shoes or special purchased work shoes, these are the only shoes permitted in the FCI/SCP. All other attire will be prohibited.

- N. **Inmate and Visitor Conduct within the Visiting Room:**

All inmate visitors arriving in the Visiting Room will report to the Visiting Room officer for processing prior to being seated.

Inmates, upon entering the Visiting Room, will report to the Visiting Room officer for check in. Inmates will be allowed to move freely between the inside/outside visiting area. The vending machine areas are off limits to all inmates at all times.

Physical contact between the inmate and his visitor(s) will be limited to an embrace upon the initial arrival and at the completion of the visit. The officers will issue only one warning; afterwards, the visit will be subject to termination, and disciplinary action will be taken which may result in the loss of visiting privileges for a period of time. Criminal prosecution may be initiated against the visitor, the inmate, or both in cases of criminal violations.

A copy of the Visiting Regulations (Attachment B) will be posted in the Visiting Room and will be given to each approved visitor by the Visiting Room Officer upon the visitor's initial visit to the institution. Any violation of the institution's visiting procedures may result in termination of the present visit or in disciplinary action. Only the Staff Duty Officer has the authority to terminate a visit. In the absence of the Staff Duty Officer, the Operations Lieutenant will have the authority.

- O. **Non-Smoking Area:** The entire Visiting Room areas inside and outside are designated as non-smoking areas.
- 6. **OFFICE OF PRIMARY RESPONSIBILITY:** Correctional Services

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G. Maldonado Jr., Warden

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Attachments: 2

Distribution: Est Supplement Directory  
SERO  
Law Library  
Union



EST 5267.06C  
May 1, 2002  
Attachment A

U.S. Department of Justice  
Federal Bureau of Prisons  
Federal Correctional Institution  
Post Office Box 699

Estill, South Carolina 29918

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(current date)

**MEMORANDUM TO: CORRECTIONAL SERVICES**

**FROM:** (Current Front Entrance Officer's Name)

**SUBJECT:** Visitor Denied Entrance to Visiting Room

On the above date, at \_\_\_\_\_ (a.m./p.m.), the following visitor

(Mr./Mrs./Miss) \_\_\_\_\_ was denied entrance into

the Visiting Room. The inmate concerned is \_\_\_\_\_  
(Name and register Number)

Reason for denial: 1. Improper or no identification  
2. Not on inmate's visiting list  
3. Under age or without parent/guardian  
4. Inappropriate attire  
5. Other \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

cc: Staff Duty Officer

Federal Correctional Institution  
Estill, South Carolina  
Visiting Regulations  
Visitors Handout

The following is an outline of the regulations and procedures governing visiting with inmates at the Federal Correctional Institution/Satellite Camp, Estill, South Carolina. Both facilities are located approximately 3 ½ miles South of the town of Estill, off of Hwy 321. It is the philosophy of this institution that inmate contacts (visits) with family and other professional persons will help an offender to plan a more realistic future for his return to society.

All visitors will fill out the visiting forms provided at the table in front of the FCI/FPC, then stand outside until the front entrance officer is ready to process them. Each visitor must provide appropriate photo identification, (e.g., driver's license, passport) before being allowed to visit. As a reminder, persons not permitted to visit may not remain in the institution or parking lot. Approved visitors will not be allowed to go to and from their vehicles unless it is to return an item which was refused entry. When you have parked your car, make sure it is locked and the windows are closed. Arrival at the institution parking lot prior to 5:00 p.m. on Friday and 8:00 a.m. on Saturday and Sunday is prohibited. Likewise, visitors may not line up at the visiting room door prior to 5:00 p.m. on Friday or 8:00 a.m. on Saturday and Sunday. Visitors will not be processed after 7:30 p.m. on Fridays or 2:00 p.m. Saturdays, Sundays, and holidays.

A short embrace at the beginning of the visit and when it has terminated is the only physical contact that will be allowed. Any excessive display of affection between inmate and visitor which may tend to embarrass other visitors will not be permitted and could result in termination of the visit.

Each inmate is provided with an unlimited amount of visiting time during regular visiting hours with those persons on his approved visiting list, unless circumstances warrant otherwise. However, at the FCI, only four adult visitors are allowed to visit at one time. The Staff Duty Officer has the prerogative to terminate any visit due to improper conduct on the part of the inmate or his visitor(s), or for overcrowded conditions. Visiting room capacity, weather, frequency of visits, and distance traveled will be determining factors when a decision to terminate a visit is made.

Proposed visitors who are 16 or 17 years of age and not accompanied by a parent, legal guardian or immediate family member at least 18 years of age must have the written approval of a parent, legal guardian, or immediate family member at least 18 years of age prior to visitation. Additionally, visitors are prohibited from bringing animals on institutional grounds unless the animal is a dog that assists disabled persons.

Adult visitors will be responsible for the conduct of children under their supervision. This includes keeping them within the authorized visiting areas. Inmates and visitors will be responsible for keeping their children quiet so as not to disrupt others.

Visitors will not be allowed to bring in or give anything to an inmate. Visitors are not allowed to bring excessive items with them to visit an inmate (e.g., suitcases, large oversized bags, purses, packages). These items will not be brought into the institution. A small clear coin purse is recommended with proper ID and no more than \$25.00 (nothing larger than \$5.00 denominations) for use in the vending machines. Inmates are not allowed to receive food from outside sources. Visitors are not allowed to bring in food items. There are vending machines in the visiting room from which food snacks can be purchased. Individuals with medical problems which require them to carry medication into the visiting room must inform the visiting room staff of their condition and receive permission to carry the medication into the visiting room.

\*\*\*Visiting is an extremely important family function, and dress code requirements are necessary to maintain the dignity of those involved. All visitors will be properly dressed when coming to visit. Clothing considered not appropriate for visiting: (this list applies to all visitors who have the physical attributes of an adult) Low-cut or see-through clothing, Tube or tank tops, Backless clothing, Sleeveless clothing, Shorts of any type (children may wear shorts), Braless, Bare midriffs, Bathing suits (bathing suits are not permitted regardless of age), Spandex type tops or bottoms, Camouflage/combat military type clothing, Khaki type/colored button down shirts, trousers similar to inmate issued clothing (FCI Visiting Room), Green colored clothing similar to inmate issued clothing (Camp Visiting Room), Sweat pants (cotton type or wind pants), Inappropriate logos, quotes, lettering on clothing that is offensive, and any other apparel of a suggestive or revealing nature. All skirts must extend below the knees to be allowed into the Visiting Room. Hats, hair wraps, or scarves with the exception of the "hijab" are not permitted inside the institution.

Pillows, blankets, or strollers will not be allowed. Inmates may not receive money through the visiting room. All monies for an inmate must be mailed into the institution through the U. S. Postal Service.

Cameras or recording devices will not be allowed into the institution. Photographs, newspapers, or magazines will not be permitted. Photos will be taken at a nominal charge by an approved group between the hours of 1:00 p.m. and 2:00 p.m, Saturdays, Sundays, and holidays.

Inmates may only take a comb, handkerchief, ID card, plain wedding ring, and religious medallion into the visiting room.

Inmates are required to wear institutional clothing. No sweat shirts, sweat pants, or recreation clothing will be permitted.

Visitors entering the institution may be subject to a search. Anyone refusing this search or refusing to sign a Notification to Visitor form (Title 18) statement in English or Spanish will be refused entry into the institution. The visitor must sign this form in the presence of a staff member. A visual search will be made of all carry-in items of a visitor. The visitor will be present during the time all items are being searched. It may be necessary for staff to check a visitor with a hand-held metal detector.

The Visiting Room Officer will not store any items for visitors or inmates.

Section 1001, Title 18, U.S. Criminal Code states that "the penalty for making a false statement is a fine of not more than \$250,000.00 or imprisonment of not more than five years, or both." Furthermore, Section 1791, Title 18, U.S. Criminal Code provides a penalty of up to 20 years in prison for any person who introduces, or attempts to introduce, into or upon the grounds of any penal or correctional institution, or takes or attempts to take, or send therefore, anything whatsoever, without the knowledge and consent of the Warden.

#### Visiting Regulations:

1. All visitors must be on the inmate's approved visiting list.
2. All visitors must have appropriate photo identification.
3. All visitors must complete the Bureau of Prisons Custodial Form 30, Notification to Visitor in its entirety prior to each authorized visit.
4. All visitors will be required to clear a metal detector search and will be subject to search of their person and personal items.
5. Visitors will be responsible for the behavior of their children in the visiting area.
6. Any visitors who depart the visiting area prior to the conclusion of the day will not be authorized re-entry.

#### Items Authorized in the Visiting Room:

1. Small clear change purse not to exceed 8" in length and 6" in depth.
2. \$25.00 in cash, nothing larger than \$5.00 denominations. (Per Adult)
3. Doctor prescribed essential medication. (i.e. Nitroglycerin, Azmacort)

Adults with infants will be permitted to take the following items into the Visiting Room:

Five (5) diapers

Three (3) sealed baby food jars, the jars must not have the seal broken

Three (3) pre-mixed formula baby bottles

One (1) receiving size blanket. A see-through plastic bag can be used to carry items needed for infant.

Items **NOT** authorized in the Visiting Room:

1. Pens, pencils, sunglasses, hats, hair wraps, scarves of any type with the exception of the "hijab," combs, brushes, toys, food, beverages, written messages, gifts, pictures, cards, phone cards, credit cards, etc.
2. Cosmetics of any kind, lipstick, eye liner, lip gloss, chapstick
3. Pagers, cellular phones, any type of recording devices, cameras
4. Baby strollers or carriers
5. All tobacco products
6. Wallets, pocketbooks

Clothing **NOT** appropriate for visiting:

Spandex type tops or bottoms  
Sweat pants (cotton type and wind pants)  
Backless, sleeveless, braless, halter tops, bare midriffs, bathing suites  
Shorts of any type (children may wear shorts)  
Khaki type/colored button down shirts, trousers similar to inmate issued clothing (FCI Visiting Room)  
Green colored clothing similar to inmate issued clothing (Camp Visiting Room)  
Camouflage, combat military type clothing  
Inappropriate logos, quotes, lettering on clothing that is offensive

In keeping with the Surgeon General's warning that cigarette smoking is hazardous to your health, the visiting room and outside areas will be designated as "No Smoking" due to the fact that spouses, children and friends are exposed to heavy smoke in a relatively confined area. By doing this, visitors will have the opportunity to visit in a smoke-free environment.